

## FOR MORE INFORMATION CONTACT:

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### DISTRICT #1

District Transportation Office  
359 Bowen Road  
Bennington, Vermont 05201  
(802) 447-2790

### DISTRICT #2

District Transportation Office  
870 US Route 5  
Dummerston, Vermont 05301  
(802) 254-5011

### DISTRICT #3

District Transportation Office  
122 State Place  
Rutland, Vermont 05701  
(802) 786-5826

### DISTRICT #4

District Transportation Office  
221 Beswick Drive  
White River Junction, Vermont 05001  
(802) 295-8888

### DISTRICT #5

District Transportation Office  
5 Barnes Avenue  
Colchester, Vermont 05446  
(802) 655-1580

### DISTRICT #6

District Transportation Office  
186 Industrial Lane Road - Berlin  
Barre, Vermont 05641  
(802) 828-2691

### DISTRICT #7

District Transportation Office  
1068 US Route 5, Suite 2  
St. Johnsbury, Vermont 05819  
(802) 748-6670

### DISTRICT #8

District Transportation Office  
680 Lower Newton Road  
St. Albans, Vermont 05478  
(802) 524-5926

### DISTRICT #9

District Transportation Office  
4611 US Route 5  
Newport, Vermont 05855  
(802) 334-7934

### Utilities & Permits Office

Agency of Transportation  
One National Life Drive  
Montpelier, Vermont 05633-5001  
(802) 828-2653



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# WHERE WILL MY DRIVEWAY GO?

GAINING ACCESS TO  
THE VERMONT STATE  
HIGHWAY SYSTEM



## WHY SHOULD I BE CONCERNED ABOUT ACCESS?

To ensure the safe and efficient movement of traffic on Vermont's highways, approval from the Vermont Agency of Transportation is required before a driveway may be constructed or any work can be performed in highway rights-of-way. This is true for rural as well as some village and city locations.

Reasonable access to the State highway system is a right of abutting property owners. However, reasonable access does not necessarily mean direct access nor does it necessarily mean sole access. Sharing an access with neighboring properties or access via another public highway may constitute reasonable access. Issues such as access design, sight distance, spacing, and land use (as well as other considerations) must be factored into the determination of what is reasonable access.

It is very important to manage driveway placement. Under State Statute (19 V.S.A. Section 1111), the Secretary of Transportation has the responsibility to protect and promote the safety of the traveling public, maintain reasonable levels of service on the existing highway system, and protect the public investment in the highway infrastructure. This is done by managing access, requiring permits, and establishing protection procedures. Poor coordination of development, access, and transportation leads to increased levels of congestion and collisions.

## BENEFITS OF ACCESS MANAGEMENT

- Reduce crashes and crash potential
- Preserve roadway capacity and useful life of roads
- Decrease travel time and congestion
- Improve access to properties
- Coordinate land use and transportation decisions
- Maintain travel efficiency & related economic prosperity

## DO YOU HAVE COMMERCIAL/ INDUSTRIAL ACCESS NEEDS?

Developments that attract 75 or more vehicles in the peak hour may require special consideration for driveway design, such as turn lanes, on the main highway. A preliminary plan should be submitted along with your application. A traffic impact study may be required depending on the intensity of the development.



## WHAT IS REQUIRED TO BUILD A DRIVEWAY?

1. To obtain a permit application, contact the nearest VTrans District Transportation Office or the Utilities & Permits Office in Montpelier.
2. Fill out the application.
3. The permit application and plan or sketch showing your proposed driveway location and design should be sent to the appropriate district office or to the Utilities & Permits Office in Montpelier where it will be reviewed by an Agency technician.
4. The proposed site will be inspected by VTrans personnel.
5. Residential driveway permits are issued by the District offices and commercial driveway permits are issued by the Utilities & Permits office.
6. Upon completion of your work, a final inspection will be made to determine if the driveway has been constructed in accordance with the permit conditions.

(There is no charge to process or issue a highway access permit.)